

UCSD Teacher Education Program

TEP 128B Roles and Responsibilities

Spring 2006

The Role of the UCSD Classroom Teaching Assistant

To learn about the students, the classroom, the school, and the surrounding community;

To observe and discuss with the cooperating teacher the classroom teaching and learning activities, and to participate in those activities by working with individual or small groups of students;

To deliver instruction, under teacher direction, to small groups of students; and

To assist in the class 4-6 hours each week on a regularly scheduled basis, for the 10-week UCSD Quarter.

The Role of the Cooperating Teacher

To provide the CTA with basic information about the students, the classroom, the school site, and the community;

As appropriate, to provide lesson plans which allow the CTA to work with small groups of children;

To facilitate opportunities for the CTA to complete required course assignments

To maintain regular communication with the CTA through informal talks at school, on the telephone, or via email; and

To complete an evaluation of the classroom teaching assistant's performance.

The Role of the UCSD Instructor and Teaching Assistants

To provide the UCSD CTAs with class sessions, readings and assignments that support the CTAs' work and thinking about education;

To monitor CTAs through weekly journals and regular meetings;

To address questions and concerns of CTAs and cooperating teachers.